Addendum F SHIPPING INSTRUCTIONS

PETROBRAS GENERAL SHIPPING INSTRUCTIONS

1. BRASILIAN CUSTOMS REQUIREMENTS AND OTHERS

All suppliers must meet the following requirements from the Brazilian authorities and PETROBRAS:

COMMERCIAL INVOICE (CI)

In order to accomplish the Brazilian law related to customs requirement, the commercial invoice must contain the following information:

- Invoice Number
- Invoice issue date
- Supplier/Exporter□s name and complete address
- Customer/Consignee/Importer□s name and complete address – [see this information on the PETROBRAS□ purchase order]
- Supplier address in each item
- PETROBRAS□ Purchase Order number – [see this information on the PETROBRAS□ purchase order]
- Invoice page number – e.g. 1 of 2, 2 of 2.
- International Commercial Term (INCOTERMS)
- Quantity for each type of item, part number (if applicable) for each item, serial number for each item (if applicable), complete description for each item, net weight for each item, unit price for each item, total price for each item
- International freight amount
- Others charges (if applicable) – e.g. inland freight value in Brazil;
- Currency of transaction
- Total amount of the invoice
- Country of origin – the country where the goods were manufactured/produced;
- Country of Purchase – the country where each item was purchased;
- Country of Provenance – the country where the goods were at the time of their acquisition
- Payment Terms
- Quantity of each package type – e.g. 1 wooden box and 1 carton box

- Total gross weight
- Marks and destination
- BANK ACCOUNT NUMBER FOR INVOICE PAYMENT (Bank details for payment on the invoice) Bank data: Bank Name: XXXXXXXXXX. Account Number: XXXXX Routing: XXXXXXXX Swift Code: XXXXXXXX IBAN: XXXXX Address Bank: XXXXXXXXXX

Notes:

- All Invoices must be original, issued in English and signed;
- All items described in a commercial invoice must be the same items described in the request for quotation which were previously accepted by PETROBRAS;
- The following text must be printed on all invoices that has no payment involved (No Charge Transaction): "Value for customs purpose only";
- In case of supplying parts kit, each part must be identified in the Commercial Invoice once the contracting party may be fined by Brazilian customs if commercial invoice from yours use generic terms as "spare parts kit", in example.

PACKING LIST (PL)

In order to accomplish the Brazilian law related to customs requirement, the Packing List (PL) must contain the following information:

- Packing List Number
- Packing List issue date
- Supplier/Exporter□s name and complete address
- Customer/Consignee/Importer□s name and complete address – [see this information on the PETROBRAS□ purchase order]
- PETROBRAS□ Purchase Order number – [see this information on the PETROBRAS□ purchase order]
- Related Commercial Invoice number
- Invoice page number – e.g. 1 of 2, 2 of 2.
- Marks and destination
- Number and type of each package – e.g. 1 of 2 – carton box, 2 of 2 – wooden box.
- Dimensions of each package (meters) – length x width x high
- Net weight of each package
- Gross weight of each package
- Quantity of the commercial invoice item inside of each package

Notes:

- All Packing List must be original, issued in English and signed;
- The packing list must be attached and protected on the outside of the packing

PACKAGING

The packaging must guarantee the physical integrity of the items supplied and the people involved in their handling.

In case of using wood in the packaging, it must be made entirely of processed wood (e.g. plywood) or treated wood, since Brazil adopted ISPM 15 in its exports and imports. The treatment could be for each individual piece or the completed packaging and the method of treatment could be via heat treatment either (HT) or fumigation. It requires treated packaging has to carry a special mark and a certificate must be issued to certify it as such.

The packages must always be identified as following information:

- Supplier/Exporter□s name and complete address
- Customer/Consignee/Importer□s name and complete address – [see this information on the PETROBRAS□ purchase order]
- PETROBRAS□ Purchase Order number – [see this information on the PETROBRAS□ purchase order]
- Related Commercial Invoice number
- Gross package weight
- International Packing Symbols
- Package number – e.g. 1 of 2, 2 of 2.

IMPORT LICENSE

Import of goods to Brazil begins long before they are shipped from abroad. As part of the country's national border control policy, some goods are subject to Import Licensing. It is an analysis and authorization from a specific federal agency in order to give validity to the import of a certain merchandise and, in many cases, it must occur before shipping abroad.

The Import License is an electronic document registered by the importer in SISCOMEX, which contains information about the goods to be imported and the import operation in general, such as importer, exporter, country of origin, origin and acquisition, tax regime, exchange coverage, among others.

Regarding the information about the goods to be imported, PETROBRAS will access the administrative treatment of goods importation in SISCOMEX, a system created by the federal government, and so check if there is a need to comply with legal or regulatory formalities required in the import which, in turn, will always be carried out by the federal government in the licensing phase, which is prior to the beginning of the customs clearance.

However, in many cases, the granting of the respective Import License is a prerequisite for authorization for boarding abroad and when this is not respected, fines may be imposed by

the customs authorities for non-compliance with the legal norm. Therefore, PETROBRAS must be contacted before the shipment of the goods abroad to verify if the goods must be submitted to prior authorization of the federal government to be imported.

2. SHIPMENTS BY PETROBRAS

In case Petrobras is responsible for transportation goods and equipment□s from any country to Brazil, we will use our shipment contract with a cargo agent. However, this contract has some restrictions to know:

2.1. Air Shipments: for packages larger than 3.17 meters x 2.33 meters x 1.60 meters (length x width x height), Petrobras should be consulted in advance to verify whether will be allowed to use cargo aircraft or whether it will necessary to contract a specific service.

2.2. Maritime Shipments: for packages larger than a 40' container (12.00 meters length x 2.35 meters width x 2.38 meters height) or weight over 25 tons, it must be used a special container (Open Top) , High Cube, or Flat Rack).In this case Petrobras should be consulted to verify if it will be necessary to contract a specific service.

2.3. For all types of shipments: Origins foreseen in the scope of the Contract:

a) Africa: South Africa

b) North America: United States and Canada

c) South America: Argentina, Chile

d) Asia: Japan, China, South Korea, Dubai (USA), Hong Kong

e) Europe: Western Europe, Eastern Europe, Scandinavia, United Kingdom.